Guide for Foreign Residents of Gwangju



광주광역시
GWANGJU CITY

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Alien Registration and Residency

1 Visa

Foreigners visiting the Republic of Korea must have a visa appropriate for the purpose of entry, and the visa must be attached to their passport. A visa is an “entry recommendation act” in the history of foreign nationals applying for entry permission, and even with a visa, entry may be denied if they do not meet the entry permission requirements in the examination.

- Provide accurate information on visa business and easy application and issuance services on the Korea Visa Portal website (https://www.visa.go.kr)

Visa application and issuance place : Embassy or Consulate of the Republic of Korea

Visa Types by Status of Residence

Short-term visits such as tourism, medical treatment, language study/language training, professional, intra-company transfer, journalism·religious affairs, investment, international trade, overseas Koreans, work and visit, family visitor/dependent family, married migrant, trainee, non-professional, diplomacy/official business

Duration of Stay

- **Short-term sojourn** : within 90 days of arrival
- **Long-term stay** : 91 days or more
- **Permanent residence** : No restrictions on the period of stay

*In case of a long-term sojourn and permanent residence, alien registration and a domestic residence report must be made within 90 days from the date of entry.

2 Alien Registration and Residency

① Gwangju Immigration Office

Inquiries : The 1345 Immigration Contact Center (Hi Korea) (without area code ☎1345)
Location : 22 Sangmu-daero 911beon-gil, Seo-gu, Gwangju
Directions Ⓜ Gwangju Subway Line 1, Uncheon Station Exit 4 (10 minutes on foot)
Ⓑ Bus No. 16, 18, 69, 72, 760 : Get off at Seogwangju Tax Office (NTX Seogwangju District Office)

*Advance reservation system : Reservation required at least 1 day prior to the expected reservation date
Reservations can be made without registering on the Hi Korea website (www.hikorea.go.kr) or on mobile devices (type “Hi Korea” in the search box).

Classification	Contents
Invitation/Visa	Visa, visa issuance certificate, visa issuance certificate application result inquiry, international marriage guide program
Immigration Inspection	Immigration screening for domestic and foreign nationals, etc.
Foreigner’s Sojourn	General sojourn, alien registration, extension of period of sojourn, change of status of residence, activity other than the status of sojourn, change/addition of workplace, granting status of residence, re-entry permit, various reporting obligations
Nationality/ Naturalization	General duties related to nationality, naturalization (general, simple, special), nationality recovery, nationality determination, nationality acquisition, comprehensive evaluation and interview screening, nationality certificate award ceremony, etc.
Basic Laws and Regulations	Laws concerning day-to-day life, types of misdemeanors and penalties, public order, garbage disposal, etc.
Overseas Koreans	Reporting residence procedure, overseas Korean (F-4) status change, etc.
Refugee Recognition	Refugee application and screening procedures, sojourn/employment, treatment, etc.
Certificate Issuance	Certificate of fact regarding immigration, certificate of alien registration, certificate of fact of domestic residence report, certificate of nationality, application and issuance of registration number for foreign real estate registration, confirmation of change of number

② Korea Immigration Service, Immigrant Integration Division : Foreigners Early Adaptation Program and Social Integration Program

Classification	Early Adaption Program	Social Integration Program
Target Group	Foreigners legally staying in Korea for the purpose of a long-term stay	All immigrants and citizens apply autonomously according to their wishes ※ Except for naturalized citizens in which 3 years have passed since the acquisition date of nationality
Curriculum	Essential living information, basic laws, order and culture, immigration and sojourn-related systems	Korean language, Korean culture and understanding Korean society courses
Benefits	- When married immigrants register as foreigners, a 2-year period is granted - When participating in social integration programs, 2 hours of education completion hours are recognized	- For those who applied for naturalization and completed naturalization SIP, it is admitted as a recognition of passing the evaluation. - Exemption from naturalization interview screening (when 70 hours of step 5 are completed, and the comprehensive naturalization assessment is passed) - Recognition of meeting the basic requirements when applying for permanent resident status (at the time of completion of 50 hours in Step 5) - When applying for change in status of residency, additional points are given, and proof of Korean proficiency is exempted
Note	- Married immigrants must attend with a Korean spouse - Foreign nationals who work with work and visit visa (H-2), foreign nationals working in hotels and entertainment (E-6-2) are not allowed to register as foreigners unless they complete the early adaptation program	
How to Apply	Register as a member of the Immigration & Social Integration Network (http://www.socinet.go.kr) and apply	
Contact	Korea Immigration Service, Immigrant Integration Division (02-2110-4143)	

③ Jurisdiction of Local Governments : Information on Issuing Civil Complaint Documents for Foreign Residents

Classification	Target group	Deadline	Jurisdiction Office	Note
Alteration of Residence	Foreigners who have changed their place of residence	Within 15 days from the date of moving (14 days for F-4 Visa)	Jurisdiction of the place of residence Si (City) / Gun / Gu and Eup / Myeon / Dong or Immigration Office	* Window (electronic civil complaints are possible) * If there are no blank spaces in the field of change of registration information on the back of the alien registration card, it must be reported at the Immigration Office.
Domestic Residence Report of Foreign National Koreans				
Certificate of Alien Registration	Registered Alien	Occasional	Si / Gun / Gu and Eup / Myeon / Dong	Issued at the window
Certificate of Domestic Residence Report				
Certificate of Entry & Exit				
Seal Registration Certificate for Foreign Resident	Foreigners who register their seal	Occasional	Si / Gun / Gu and Eup / Myeon / Dong	Issued at the window
Family Relation Certificate	A person who has registered family relations	Occasional	Si / Gun / Gu and Eup / Myeon / Dong	Issued at the window (Unmanned issuance machine available for naturalized citizens)
Marriage Certificate				
Basic Certificate				
Resident Registration Abstract				
Adoption Relationship Certificate				
National Tax Payment Certificate	Registered Alien	Occasional	Tax office	Issued at the window

④ Miscellaneous

• Birth registration of foreign children

For foreign children born in Korea, a birth certificate is issued by the embassy of each country of origin. After birth, the child's passport must be issued by the relevant embassy, and the child's visa application must be made at the Gwangju Immigration Office within 30 days of birth. When applying for a visa, parents' alien registration card, birth certificate issued by the embassy, photo (2 copies), fees, etc. are required (required documents vary depending on the visa).

☏ **Inquiries** : One's own embassy in Korea

• Guide to adopting children in Korea

According to the adoption-related law amended in July 2013, minors must bring the adoption permit decision from the Gwangju Family Court and submit it to the Family Relations Registration Team of the district office.

☏ **Inquiries** : Gwangju Family Court General Civil Service Office (☎ 062-608-1247)

• Exemption from the duty to notify illegal immigrants

Subject : Victims of murder, injury, assault, manslaughter, confinement, intimidation, theft, robbery, fraud, acts of violence, sexual violence, traffic accidents, etc.

☏ **Damage report** : 112, Gwangju Metropolitan Police Agency Foreign Affairs Section (062-609-2176), local police station

Provision of information on foreigners

- Immigration Policy Headquarters (Korea Immigration Service)
  Detailed information on immigration, sojourn, naturalization, etc.
  Website : http://www.immigration.go.kr (English support)
- e-Government for Foreigners (Hi Korea)
  Provision of online civil service, immigration, employment, investment information, civil affairs documents.
  Website : http://www.hikorea.go.kr (English and Chinese available)
- Foreigner Information Center (The 1345 Immigration Contact Center/ ☎ 1345)
  1345 telephone consultation service providing consultations in 18 foreign languages with Hi Korea, a comprehensive support portal for foreigners.
  Providing consultations on civil complaints and information guide necessary for foreign residents in Korea to adapt to life in Korea, online and over the phone, without language barriers. Multilingual complaint information counter

※ Telephone interpretation assistance for foreign-related tasks by the central administrative agencies, such as the Immigration and Foreign Policy Headquarters, local governments, public institutions, and non-profit private organizations.

3 Contact details of major embassies in Korea and overseas missions

Name of Embassy	Contact No.	Name of Embassy	Contact No.
U.S. Embassy and Consulate	02-397-4114	Embassy of the Rep. of Korea in the U.S.A.	(1-202)939-5600~3
Embassy of the Russian Federation	02-378-2116	Embassy of the Rep. of Korea in Russia	(7-495)783-2727
Embassy of the People's Republic of China	02-738-1038	Embassy of the Rep. of Korea in China	(86-10)8531-0700
Embassy of Japan	02-2170-5200	Embassy of the Rep. of Korea in Japan	(81-3)3452-7611~9
Embassy of Viet Nam	02-734-7948	Embassy of the Rep. of Korea in Viet Nam	(84-24)3831-5110~6
Royal Thai Embassy	02-795-3098	Embassy of the Rep. of Korea in Thailand	(66-2)247-7537~9
Embassy of the Republic of the Philippines	02-796-7387	Korea in the Philippines	(63-2)8856-9210
Embassy of the Republic of Uzbekistan	02-574-6554	Embassy of the Rep. of Korea in Uzbekistan	(998-71)252-3151~3
Embassy of Cambodia	02-3785-1041	Embassy of the Rep. of Korea in Cambodia	(855-23)211-900~3
Embassy of Laos	02-796-1713	Embassy of the Rep. of Korea in Laos	(856-21)352-031~3
Embassy of Mongolia	02-794-1951	Embassy of the Rep. of Korea in Mongolia	(976)7007-1020
Embassy of Nepal	02-3789-9770	Embassy of the Rep. of Korea in Nepal	(977-1)427-0172
Embassy of Ukraine	02-790-5696	Embassy of the Rep. of Korea in Ukraine	(380-44)246-3759~61
Embassy of Myanmar	02-790-3814	Embassy of the Rep. of Korea in Myanmar	(95-1)527-142~4
Embassy of Kazakhstan	02-391-8906	Embassy of the Rep. of Korea in Kazakhstan	(7-7172)572-100
Embassy of Kyrgyzstan	02-379-0951	Embassy of the Rep. of Korea in Kyrgyzstan	(996-312)579-771~3

Health and Medical



Labor migrants are enrolled in their workplace health insurance upon arrival. Married migrants and international students who will be in the country long term can sign up for medical insurance immediately after entering the country. In the case of immigrants with a different residence status, health insurance is not available in the following two cases : in the case of a short sojourn within 90 days, if the visa has expired and the sojourn is unregistered.

If you present your alien registration card when you visit a hospital, you can confirm whether you have insurance, even without an insurance card, and in the case of public health centers, services are different for each public center, so please check before visiting.

1 Medical Support for Undocumented Immigrants

① Gwangju Migrant Health Center (☎062-956-3353)

Free clinics established by medical personnel, mission organizations, and civic groups in the Gwangju area for migrants.

Medical information

- Sunday treatment : 13:00~17:00 (Department of Family Medicine, Oriental Medicine, Dentistry, Pharmacy)
- Thursday treatment : 18:00~20:00 (Department of Family Medicine)
- 2nd and 4th Thursday of each month treatment : 19:00~20:30 (Dentist)

② Korea Migrant Health Association "We Friends" (in Gwangju Metropolitan City, contact the Gwangju Foreign Workers Center ☎062-971-0078)

Medical system provided by the private sector for all migrants, including undocumented migrants, from a humanitarian point of view.

Operating expenses are supported and operated by voluntary membership of hospitals and clinics that agree with the purpose of the association.

- Membership fee 10,000 won, monthly membership fee 10,000 won.

③ Rainbow Multicultural Family (☎070-7783-5586)

Support for maternity and childbirth expenses for migrant women residing in the province who do not receive medical insurance benefits.

- Reduction for maternity and childbirth expenses at the designated ob-gyn/ clinics.

2 List of Hospitals and Clinics that Provide Medical Support for Migrants (including undocumented migrants)

Name of Hospital	Address	Contact No.
Chonnam National University Hospital	42 Jebong-ro, Dong-gu, Gwangju	1899-8000
Kwangju Christian Hospital	37 Yangnim-ro, Nam-gu, Gwangju	062-650-5000
Chosun University Hospital	365 Pilmun-daero, Dong-gu, Gwangju	062-220-3373
Cheomdan Medical Center	59 Cheomdanjungang-ro 170beon-gil, Buk-gu, Gwangju	062-601-8000
Bora Eye Clinic	170 Sangmujayu-ro, Seo-gu, Gwangju	062-380-5800
Chonnam National University Bitgoeul Hospital	80 Deongnam-gil, Nam-gu, Gwangju	1899-0000

3 Designated Pharmacies Providing Free Medical Treatment for Migrants and International Students

Classification	Name of pharmacy	Address	Contact No.
Dong-gu	Donggu Jong-ro Pharmacy	2 Seonam-ro, Dong-gu, Gwangju	062-233-6030
	Seoseok Pharmacy	104 Jebong-ro, Dong-gu, Gwangju	062-222-5624
Seo-gu	Sangmu Jongro Pharmacy	97 Sangmuminju-ro, Seo-gu, Gwangju	062-382-7575
	Keumho Pharmacy	88 Geumhwa-ro, Seo-gu, Gwangju	062-681-4146
Nam-gu	Naeul Pharmacy	11 Bongseon-ro, Nam-gu, Gwangju	062-655-0061
Buk-gu	Bogeon Pharmacy	140-4 Yongbong-ro, Buk-gu, Gwangju	062-511-0405
Gwangsan-gu	Daesung Pharmacy	18, Gwangsan-ro 29beon-gil, Gwangsan-gu, Gwangju	062-945-9532
	Gwangsan Jongro Pharmacy	5-1 Naesang-ro, Gwangsan-gu, Gwangju	062-941-8128

Driving and Transportation



1 How to Get a Driver's License

① How to use your own driver's license by exchanging it for a Korean driver's license (limited to type 2 normal)
② How to drive in Korea with an international driving license (only with “International Driving Permit”)
③ How to get a driver's license through the driver's license test in Korea
- Available languages : Support in 4 languages
- Driver's License Acquisition Procedure

You can check the license acquisition procedure on the Road Traffic Authority’s Integrated Civil Application for Safe Driving website (https://www.safedriving.or.kr).

* Provide information on obtaining a driver's license for multicultural families : Exciting driving website (www.wonderfuldriving.com).

2 Public Transportation

① City Bus

- Gwangju City Bus Basic Fare

* Children (6-12 years old), youth (13-18 years old), adult (19 years old and older)

Classification	Adult		Youth		Children	
	Cash	Transportation card	Cash	Transportation card	Cash	Transportation card
Regular Bus	1,400won	1,250won	1,000won	800won	500won	400won
Express City Bus	1,800won	1,700won	1,500won	1,350won	1,000won	850won

※ Other routes, transfers, fare information, etc. are available on the Gwangju Metropolitan City Bus Service Information website (http://bus.gwangju.go.kr).

② Subway

- Basic subway fare * Children (6-12 years old), youth (13-18 years old), adult (19 years old and older)

Classification	Adult		Youth		Children	
	One time ticket	Transportation card	One time ticket	Transportation card	One time ticket	Transportation card
Fare	1,400won	1,250won	1,400won	900won	500won	500won

※ Other routes and information about discounts are available on the website of Gwangju Metropolitan City Railroad Corporation (https://www.grtc.co.kr).

③ Taxi

A means of transportation that allows you to get to your desired destination directly and can accommodate up to 5 people.

- Basic fare (regular taxi) : Basic fare 3,300 won (2km), the fare increases by 100 won depending on distance (134m) and time (32 seconds).

Tips

Tips on using a transportation card

- You can purchase and recharge transportation cards at convenience stores, etc.
- You can pay for buses, subways, or taxis; additionally you can purchase items at convenience stores.
- When purchasing for children (or youth), you need to present your alien registration card at the place of purchase or register on the internet website after purchasing a card.
- If the card is lost, the remaining amount can be refunded (you need to know the card number).

* Complaints : My B Call Center (1588-8990), Bitgoeul Call Center (112), Bitgoeul Card Service Center (062-226-5053)

Transfer

Target city bus, subway

Method Within 30 minutes after getting off (available regardless of the number of transfers).

* When boarding a bus or subway, use a transportation card ⇒ When getting off, put the transportation card (tag) and tap it on the card terminal and get off ⇒ When boarding a transfer bus or subway, tap the transportation card again.
* In case the transfer discount is not available : In the case of taking a bus with the same number, in the case of entering the subway again after exiting the ticket gate.

Gwangju Metropolitan City Foreign Resident Support Project Guide

Gwangju Metropolitan City and 5 autonomous districts are promoting 67 foreign residents support projects with a total budget of 8.5 billion won as of 2021.

• Specific project names and details can be found on the Gwangju Democratic Human Rights Portal (https://gjhr.go.kr) Peace/Immigration Bulletin Board

① Multicultural Families Support Policy

• **Target** : youths from multicultural families
• **Business contents** : comprehensive counseling, interpretation service, Korean language education, exchange and communication space, etc.

Name of Organization	Address (Homepage)	Contact No.
Dong-gu Multicultural Family Support Center	14 Nammun-ro 693beon-gil, Dong-gu, Gwangju https://gjdongfc.familynet.or.kr/center/index.do	062-234-5790
Seo-gu Multicultural Family Support Center	18 Sangmu-daero 1224beon-gil, Seo-gu, Gwangju https://gjseogu.familynet.or.kr/center/index.do	062-369-0072~5
Nam-gu Multicultural Family Support Center	831 Seomun-daero, Nam-gu, Gwangju https://gjnamgu.familynet.or.kr/center/index.do	070-4208-8077
Buk-gu Multicultural Family Support Center	195 Haseo-ro, Buk-gu, Gwangju, https://gjbukgu.familynet.or.kr/center/index.do	062-363-2963
Gwangsan-gu Multicultural Family Support Center	57-1 Gwangsan-ro, Gwangsan-gu, Gwangju, https://www.liveinkorea.kr/center/main/main.do?centerId=gwangsangu	062-954-8004

② Support for Married Migrant Women's Job Search

• **Business name** : Support for married migrant women internship
• **Target** : Unemployed married migrant women who registered (required) to find a job at the Saeil Center
• **Application details** : intern subsidy, new employment subsidy, continuous service subsidy, etc.
※ Working conditions for married migrant women interns : 30 hours or more per week (157 hours per month / 1,369,040 won or more per month)
• **Inquiries** : 5 Women's New Employment Centers

Classification	Gwangju Saeil	Seo-gu Saeil	Songwon University	Buk-gu Saeil	Gwangsan Saeil Center (Industry type)
Contact No.	062-511-0001	062-613-7986	062-360-5902	062-266-8500	062-381-6437
Address	221-11 Jebong-ro, Dong-gu, Gwangju (4F)	73 Sangmujayu-ro, Seo-gu, Gwangju	73 Songam-ro, Nam-gu, Gwangju	43 Jungga-ro, Buk-gu, Gwangju	328 Imbangul-daero, Gwangsan-gu, Gwangju (4F)

③ Koryoin Resident Support Project

• **Target** : Koryo-saram
• **Project contents** : comprehensive counseling, childcare, youth culture center, Korean language education, media center support, etc.
• **Inquiries** : Koryoin Village (☎062-961-1925)

④ Gwangju International Exchange and Cooperation Project

• **Target** : Foreigners residing in Gwangju
• **Project contents** : Support for foreign residents, exchange promotion for domestic and foreign residents, employment education for foreigners, invitation of international interns, etc.
• **Inquiries** : Gwangju International Center (☎ 062-226-2733)

⑤ Gwangsan-gu Foreign Resident Honorary Village Chief Interpretation Call Service

• **Target** : Foreigners visiting the ward office in Gwangsan-gu
• **Main contents** : Communication support for foreigners visiting for marriage registration, etc. (about 30 types of civil complaints)
• **Supported languages** : 11 languages (China, Uzbekistan, Vietnam, Russia, Cambodia, Philippines, Thailand, Mongolia, Nepal, Myanmar, Ukraine)

Organizations Supporting Foreign Residents



Name of Organization	Contact No.	Name of Organization	Contact No.
Gwangju City Hall	062-613-1481	DANURI Call Center, Gwangju Center	062-366-1366
Dong-gu Office, Woman and Family department	062-608-2654	Gwangju Support Center for Foreign Workers	062-946-1199
Seo-gu Office, Woman and Family department	062-350-4043	Gwangju Migrant Women Support Center	070-7502-6797
Nam-gu Office, Woman and Family department	062-607-3515	Gwangju Migrant Health Center	062-956-3353
Buk-gu Office, Welfare department	062-410-6422	Gwangju Foreign Workers Center	062-971-0078
Gwangsan-gu Office, Welfare policy department	062-960-3863	Immigrant Whole Support Center	062-962-3004
Dong-gu Health Center	062-608-3261	KOREAN-COOPERATIVE	062-961-1925
Seo-gu Health Center	062-350-4108	Gwangju Foreigner Welfare Center	062-962-3385
Nam-gu Health Center	062-607-4451	Gwangju International Center	062-226-3732
Buk-gu Health Center	062-410-8968	Segyero Multi-cultural Center	062-522-1673
Gwangsan-gu Health Center	062-960-8733	International Migrants Cultural Institute	062-515-1366
Dong-gu Multicultural Family Support Center	062-234-5790	Gwangju Migrants Support Center	062-959-9335
Seo-gu Multicultural Family Support Center	062-369-0073	Rainbow Multicultural Family	070-7783-5586
Nam-gu Multicultural Family Support Center	062-351-5432	Foreign Workers Culture Center	062-943-8930
Buk-gu Multicultural Family Support Center	062-363-2963	Saenal School	062-943-8935
Gwangsan-gu Multicultural Family Support Center	062-954-8004	Gwangsan Women Employment Center	062-381-5417

Other Important Phone Numbers for Your Convenience



① Information on Interpretation and Consultation Calls for Foreigners

Name of organization	Counseling Contents	Operation hours
General Information for Foreigners Center (Hi Korea, the 1345 immigration contact center)	Consultations on civil complaints such as immigration, sojourn, visa extension, permanent residence, and nationality application for all kinds of visa. *** Interpretation in 19 languages**	365 days 24 hours
DANURI Call Center ☎1577-1366	Provision of information on living in Korea for married immigrants, legal advice, third-party interpretation service, official document translation service, emergency shelter provision, etc. *** Interpretation in 12 languages**	365 days 24 hours
Korea Tourism Organization ☎1330	Korea tourism information *** 8 languages**	365 days 9a.m.-6p.m.
BBB KOREA ☎1588-5644	Interpreter Volunteer Corps *** 20 languages**	365 days 24 hours

② Information on Organizations That Handle Major Complaints Such as Emergency Calls

Name of Organization	Contact No.	Name of Organization	Contact No.
Korean National Police Agency (urgent crime, general support)	**112/182**	National Health Insurance Service (health insurance)	**1577-1000**
119 Safety Center (fire)	**119**	Korea Legal Aid Corporation (free legal support)	**132**
Korea Customs Service (smuggling, customs duty)	**125**	Prosecution Service (victim support)	**1577-2584**
Prosecution Service (drugs, general crime)	**1301**	Financial Supervisory Service (financial advice)	**1332**
Ministry of Employment and Labor (job training)	**1350**	Ministry of Health and Welfare, Central Disease Control Headquarters (information on hospitals and pharmacies)	**1339**
Korea Workers' Compensation & Welfare Service (occupational health and safety insurance)	**1588-0075**	120 Bitgoeul Call Center (general support)	**062-120**

MEMO


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