

Recruitment of Candidates for the International Student Representative Group by National Region

I. Eligibility

International students enrolled in a degree program at this university who have completed at least one semester and are able to serve as a student representative for their region

※ However, if more than half of the students in the relevant region are students who have completed one semester or less, students who have completed one semester or less may also apply.

II. Recruitment Regions

A. Regional Composition

: Considering the number of international students, cultural sphere, language, and operational convenience, the regions are composed of the following five regions.

Category	Consistent Countries	Number of Students
Region 1	Vietnam	249
Region 2	Nepal	191
Region 3	South Asia : Bangladesh, Pakistan, India, Myanmar, Sri Lanka	62
Region 4	Central Asia : Uzbekistan, Kyrgyzstan, Mongolia	63
Region 5	East Asia : China, Japan	20

※ The regional classification was established by comprehensively considering the number of international students, linguistic and cultural similarities, and operational efficiency, rather than by strict geographical boundaries, and the regional composition may be adjusted in the future according to changes in the number of students by country

III. Operation Details

A. Term of Office: May 1, 2026–February 1, 2027

B. Number of person to be selected

- 1 representative and 1 vice representative for each region

- If necessary, additional operating committee members may be selected within the range of 10 persons

※ According to the final evaluation results, the 1st place candidate will be selected as representative and the 2nd place candidate as vice representative.

IV. Roles of the Representative Group

A. Collecting and delivering the opinions of international students

- Collecting suggestions and difficulties from international students by region, delivering them to the Office of International Affairs, and discussing improvements

B. Supporting adaptation to university life

- Supporting new international students in adapting to school life

- Assisting with guidance on basic information such as course registration, academic schedule,

- and certificate issuance
- C. Promotion for attracting international students
 - Promotion through SNS (Instagram, Facebook), production of promotional materials by country
- D. Planning and promotion of events and programs by country
- E. Formation of an international student network
- F. Participating RISE project Activities

V. Selection Method

- Final selection will be made in order of highest score by **combining 70% of the student vote score and 30% of the interview score from the Office of International Affairs**

A. Detailed implementation schedule

Date	Contents	Remarks
2026. 4. 13. (Mon) ~ 4. 17. (Fri)	Announcement of election schedule and application submission	
2026. 4. 20. (Mon) ~ 4. 24. (Fri)	Candidate promotion period	
2026. 4. 27. (Mon) ~ 4. 28. (Tue)	Student voting by region and interview by the Office of International Affairs	Voting: conducted via Google Form
2026. 5. 1. (Fri)	Final selection and appointment	

VI. Application Method

- A. Students wishing to apply shall prepare and submit an application form **to be used as promotional material**.
- B. Contents to be included in the application form (free format)
 - 1 Self Photo
 - Self-introduction
 - Motivation for applying
 - Why the applicants is suitable for the representative group
 - Activity plan and aspirations, etc.
- C. Submission deadline: April 17, 2026 6PM
- D. During the candidate promotion period, promotion will be carried out by printing and posting the submitted application forms.

VII. Activity Expenses

- A. Activity expenses shall be allocated in proportion to the number of students in each region, and each region shall operate autonomously within the allocated range of activity expenses.
- B. Proof of activities shall be submitted to the Office of International Affairs.

Rules (Detailed Regulations) of the Foreign Student Representative Group by National Region

2026. 4. 7.

Chapter 1. General Provisions

Article 1 (Name)

This organization shall be called the Foreign Student Representative Group by National Region of Kwangju Women's University.

Article 2 (Purpose)

The purpose of this representative group is to promote friendship and harmony among international students, support adaptation to university life, promote the university, activate cultural exchange, and facilitate smooth communication between the university and international students.

Article 3 (Affiliation)

This representative group is composed based on international students of Kwangju Women's University and is operated in cooperation with the Office of International Affairs.

Chapter 2. Members

Article 4 (Membership Qualification)

The members of this representative group shall be international students enrolled at Kwangju Women's University.

Article 5 (Rights of Members)

Members shall have the following rights:

1. The right to participate in the election of the representative group of their region
2. The right to participate in representative group activities and express opinions
3. The right to apply for executive positions of the representative group
4. The right to deliver suggestions to the university through the representative group

Chapter 3. Organization

Article 6 (Regional Composition)

The representative group shall consist of the following five regions:

1. Vietnam Representative Group
2. Nepal Representative Group
3. South Asia Representative Group (Bangladesh, Pakistan, India, Myanmar, Sri Lanka)
4. Central Asia Representative Group (Uzbekistan, Kyrgyzstan, Mongolia)
5. East Asia Representative Group (China, Japan)

※ The regional composition may be adjusted in consultation with the Office of International Affairs according to the number of students, distribution of nationalities, and operational conditions.

Article 7 (Composition)

Each regional representative group shall have the following officers:

1. One representative
2. One vice representative

If necessary, additional operating committee members may be appointed for each region through consultation with the Office of International Affairs.

Article 8 (Term of Officers)

- ① The term of the representative and vice representative shall be from the date of announcement of election results until the end of February of the following year.
- ② The term may be renewed.
- ③ If the next representative group has not been selected, the term of the current officers may be extended until successors are selected.

Article 9 (Duties of Officers)

- ① The representative shall represent the representative group of the relevant region and shall supervise the following duties:
 1. Collecting and delivering student opinions by region
 2. Consultation and communication with the Office of International Affairs
 3. Presiding over regional meetings
 4. Planning, promoting, and encouraging participation in events and programs
 5. Supporting adaptation of new international students
 6. Promoting the university
- ② The vice representative shall assist the representative and, in the event of the representative's absence, shall act on behalf of the representative.
- ③ Where there are operating committee members, they may perform roles such as supporting representative group work, event operation, promotion, interpretation and translation support, and collection of complaints.

Chapter 4. Selection

Article 10 (Principles of Selection)

To ensure fairness and representativeness, officers of the representative group shall be selected through application submission, candidate promotion period, student voting, and an interview by the Office of International Affairs.

Article 11 (Applicant Qualifications)

- ① Candidates for representative and vice representative must be international students enrolled in a degree program at this university who have completed at least one semester and are able to serve as student representatives for their region.
- ② Candidates must be able to communicate smoothly with students in their region, have responsibility and sincerity, and be capable of basic communication in Korean or English.
- ③ However, if more than half of the students in the relevant region are students who have completed one semester or less, students who have completed one semester or less may also apply.

Article 12 (Evaluation Method)

- ① The selection evaluation shall reflect 70 percent of the student vote score and 30 percent of the interview score from the Office of International Affairs.
- ② The final ranking by region shall be determined by combining the student vote and interview scores.

Article 13 (Selection of Representative and Vice Representative)

- ① The highest-scoring candidate in each region shall be selected as representative.
- ② The second-highest-scoring candidate in each region shall be selected as vice representative.
- ③ The representative and vice representative shall be selected through the same procedure without separate recruitment categories.

Article 14 (Reselection)

In any of the following cases, the Office of International Affairs may conduct reselection:

1. When there is no applicant
2. When it is judged that there is no qualified person
3. When the representative or vice representative resigns during the term or loses qualification

Chapter 5. Meetings

Article 15 (Types of Meetings)

Meetings of the representative group shall be classified as follows:

1. Regular meetings
2. Extraordinary meetings
3. Regional meetings

Article 16 (Regular Meetings)

As a rule, regular meetings shall be held at least once per semester.

Article 17 (Extraordinary Meetings)

In any of the following cases, extraordinary meetings may be held according to consultation with the Office of International Affairs or the representative group:

1. When an urgent student complaint arises
2. When operation of a major event or program is necessary
3. When it is otherwise recognized that a meeting needs to be held

Article 18 (Regional Meetings)

- ① Regional meetings may be held so that each regional representative can collect the opinions of students belonging to the region and discuss issues within the region.
- ② Regional meetings may be held from time to time when necessary and may be operated as a prior opinion-collection procedure before a regular meeting is held.

Chapter 6. Dismissal and Loss of Qualification of Officers

Article 19 (Grounds for Dismissal)

If the representative or vice representative falls under any of the following, the Office of International Affairs may dismiss them:

1. When the person voluntarily resigns
2. When the person loses student status due to leave of absence, withdrawal, expulsion, etc.
3. When the person repeatedly fails to attend meetings or official activities without justifiable reason
4. When the person commits verbal abuse, slander, or discriminatory acts against other students
5. When the person commits misconduct in the election or activity process
6. When the person seriously damages the honor of the representative group

Article 20 (Loss of Qualification and Succession)

- ① If the representative loses qualification, the vice representative may succeed to the duties of representative.
- ② If a vacancy occurs in the vice representative position, reselection may be conducted as necessary.
- ③ If additional succession within the same region is difficult, the Office of International Affairs may determine a separate procedure.

Chapter 7. Finance and Support

Article 21 (Composition of Finance)

The expenses necessary for operation of the representative group may be covered by membership fees, school subsidies, sponsorships, and other approved financial resources.

Article 22 (Budget Execution)

- ① The budget related to the representative group shall be executed in consultation with the Office of International Affairs.
- ② All expenditures must conform to the purpose of operation of the representative group.
- ③ All expenditure details must be supported by evidentiary materials.

Article 23 (Accounting Management)

The details of budget use for operation of the representative group must be reported to the Office of International Affairs and must be managed transparently.

Chapter 8. Supplementary Provisions

Article 24 (Detailed Operational Matters)

Matters not specified in these rules shall be determined through consultation between the Office of International Affairs and the representative group.

Article 25 (Amendment of the Rules)

If amendment of these rules is necessary, they may be amended through review by the Office of International Affairs.

Supplementary Provision

1. These rules shall take effect from the date of promulgation.